

Society for Family Health (SFH)

Invitation to Pre-Qualify for Selection as Generator Lessor

Society for Family Health, Nigeria (SFH) is an indigenous non-governmental, non-political and non-profit organisation that supports the Nigerian Government's efforts in public health interventions. SFH activities focus on Child Health, Family Planning, HIV & AIDS, Maternal and Reproductive Health, and Safe Water Systems. With headquarters in the Federal Capital Territory Abuja, Nigeria, SFH has 21 field offices that cover the six geo-political zones of the country.

The mission of SFH is to empower Nigerians, particularly the poor and vulnerable to lead healthier lives. Working with the public and private sectors, SFH utilises social marketing and behaviour change communication to improve access to essential health information, services and products: and promote the adoption of healthy behaviour.

SFH invites reputable and competent organisations to apply to be selected as Generator Lessors. The contract period shall be for three (3) years initially subject to satisfactory performance and availability of funds with an option of renewal for another term.

Location and specification of generator

SFH requires that engines of generators offered are of the Perkins Diesel type. This equipment should be brand new, sound proof and fuel efficient. A total of 21 units of generators will be required.

LOT1

Capacity (KVA)	Office Locations	Total number of units
20	Akure, Abeokuta,	2
50	Ibadan,	1
100	Lagos (Ikeja)	1
500	Ota (Ogun State)	1

LOT 2

Capacity (KVA)	Office Locations	Total number of units
20	Uyo	1
35	Calabar, Port Harcourt, Benin	3
50	Owerri, Enugu,	2

LOT3

Capacity (KVA)	Office Locations	Total number of units
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20	Lafia, Makurdi, Sokoto	3
65	Abuja (Gwarimpa)	1
500	Abuja (Garki)	1

LOT 4

Capacity (KVA)	Office Legations	Total number of units
20	Bauchi, Yola,	2
35	Kano, Gombe	2
50	Kaduna	1

Objective and Scope of Work of Service

The objective of this service is to provide SFH offices with effective and efficient backup power supply. The scope of work for the generator lessor shall include the following:

- Installation of a brand new Perkins engine generator at select locations.
- Provision of detailed and comprehensive servicing and maintenance for said generators through the contract period.
- Timely resolution of equipment breakdown (within 3 hours).
- Provide adequate alternative power supply if and when generator breakdown exceeds 24 hours

NOTE:

SFH shall be responsible for supply of diesel to the generators.

The generator remains the property of the lessor

Pre-qualification / Eligibility Criteria:

To be eligible for consideration, interested companies must submit the following:

- (I) Evidence of registration as a Limited Liability Company with the Corporate Affairs Commission (Certificate of Registration)
- (II) Company's published audited accounts for the years ended 2012, 2013 and 2014
- (III) Certified true copy, by the FIRS, of recent three year Tax Clearance Certificates and evidence of VAT registration.
- (IV) A profile of management staff/technical staff of the company with their qualification (CVs to be included) and physical addresses of its offices.
- (V) Evidence of competence and capability to provide leasing services and maintenance support for Perkins type generators. Organisations should submit any or all of the following; certification from

the manufacturers of the generators, contract agreements, service completion certificates, purchase orders, award letters of previous services up to the capacity required in the scope of work above.

(VI) List and contacts of major clients.

Pre-qualification Process:

- A Technical panel will review the submitted prequalification documents.
- At this stage, a 'yes' or 'no' qualifier will be used to rate all the points above, and only companies with a 'yes' response against all the points above will be considered.
- All costs incurred by bidders as a result of this process and any subsequent requests for information shall be borne by the bidding companies.
- Only companies that satisfy the pre-qualification requirements will be contacted with Call for Quotes.
- This advertisement shall not be construed as a commitment on the part of SFH to appoint any organisation nor shall it entitle any organisation to claim any indemnity from SFH.

Submission of Application/closing Date:

One envelope containing two (2) copies of the completed pre-qualification submissions (in hard copies) must be sealed and clearly marked "**GENERATOR LEASE/SFH-16**" and the **LOT NUMBER** on the top right corner of the outer envelope.

If the envelope is not sealed and marked as required, SFH will assume no responsibility for the misplacement, or premature opening of the submissions: and this may constitute grounds for declaring the submission non-responsive.

This sealed envelope containing hard copies of the submission should be addressed to:

**The Head, Procurement Division,
Society for Family Health (SFH)
Justice Ifeyinwa Nzeako House
8 Port Harcourt Crescent
Off Gimbiya Street,
Area 11, Garki, Abuja.**

Note:

The documents should be hand-delivered or sent by courier to the above address.

A company is permitted to participate in a maximum of three (3) Lots with different envelopes for each Lot.

The closing date for receiving the application is **14th September, 2016**

Any application received after the stipulated closing date will not be accepted.